

# St. Elizabeth Parish Pastoral Council Meeting Minutes

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**Date:** December 15, 2022    **Time:** 7:06pm    **Location:** St. Elizabeth Parish Basement  
**President:** Chad Matvick    **Vice President:** Bert Vanerweyst  
**Secretary:** Judy Bemboom    **Trustees:** Ray Novak and Leo Zimmermann

Meeting was called to order by President Chad Matvick.  
Father Matthew led us in prayer.

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## ***Secretary's Report***

### **A. Roll Call:**

1. Council members in attendance: Father Matthew, Chad Matvick, Judy Bemboom,, Cheryl Pick, Joe Gapinski, Craig Wojciechowski, Dennis Scholl, Tim Hommerding, Geri Ann Scholl, Ray Novak, Leo Zimmermann, Liz Wojciechowski
2. Absent: Bert Vanderweyst, Sharan Novak
3. Parishioners in attendance:
4. Re-elected for another 3 year term - Joe Gapinski  
Welcome new members - Liz Wojciechowski and Sharan Novak  
Completed terms - Chad Matvick (2, 3 year terms) and Cheryl Pick (2, 3 year terms)

### **B. Approval of September 15, 2022 meeting minutes.**

Cheryl Pick motioned to approve, 2nd by Leo Zimmermann. Motion approved.

### **C. Approval of agenda.**

Cheryl Pick motioned to approve, 2nd by Craig Wojciechowski. Motion approved.

### **D. Financial Report**

Dennis Scholl motioned to approve, 2nd by Tim Hommerding. Motion approved.

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## **Old Business -**

### **A. Cleaning of church**

- Geri Ann Scholl reported a new vacuum cleaner was purchased.
- Parishioners have commented how nice the church has been looking.
- Thank you Geri Ann Scholl and Carol Ranweiler for your hard work on keeping our church looking clean and tidy.

### **B. St. Elizabeth - 100 year Parish Centennial 2024 (9-26-1924)**

**\*\*\*\*update 12/15/2023 - Cheryl Pick reported she met with Cheryl Gadacz since the last meeting. Only a few questionnaire forms were returned from the church festival. Cheryl Gadacz recommends we send out the questionnaire forms again. Cheryl Pick will talk to Jan Helmin about including it with end of year financial statements for parishioners. Question asked how this event will be paid with possibilities of music and catered meal?\*\*\*\***

\*\*\*\*no updates 9/15/2022\*\*\*\*

\*\*\*\*update 6/9/2022 - Cheryl Pick reported - Older population would like to have more history. Cheryl Gadacz obtained information from Historical Society. To determine food/meal at celebration. Positive feedback from Centennial Questionnaires turned in and will also have some available to fill out at Church Festival.\*\*\*\*

Cheryl Pick reported on Feb 10, 2022 committee met, proposed Centennial Celebration History and Centennial Celebration worksheet/questionnaire to be mailed or emailed to parishioners.

Leo Zimmerman suggested sending a letter with the worksheet/questionnaire.

- Cheryl Pick reported Lorraine Novak is in agreement to be interviewed.
- Council agrees a committee should be formed for this event, notice will be included in the bulletin.
- Cheryl Pick will continue until a committee is formed.
  - Discussion items:
    - Centennial Book
    - Discussion/Interview questions
    - Others to interview (past Priests, Rita Novak, Geraldine Helmin)
    - Special Mass, Tentative Date September 22, 2024
    - Gather or discuss items or symbols from parish over the years
    - Past bulletins

### **C. Quilt and Cash Bingo - October 16, 2022 @ 1:00pm**

Cheryl Pick reported we had a great crowd. Approx \$3,200.00 profit.

Thank you to all that helped with this event.

### **D. Cemetery Reports**

**\*\*\*\*update 12/15/2023 - Ray Novak will place a post every 10 stones. Ray Novak and Leo Zimmermann are working on a plot/map for the cemetery.\*\*\*\***

- Judy Bemboom reported - John Rueckert recommends a cemetery plot be posted or available in church. New cement aprons have numbers lightly etched into cement and are difficult to locate when ice forms. Recommend applying black coating/paint/glaze. He notes that in Morrill cemetery the etching is deeper and easier to locate.

- Ray Novak will create a cemetery plot.

- Jan Helmin reported a few parishioners are straightening older tombstones.

### **E. Steeple Brick update -**

Leo Zimmermann reported that he talked to Terry B, who was working on the Gilman project. He will have an update at the next meeting.

### **F. AC/Furnance update**

Leo Zimmerman reported the A/C will be set up in the Spring. Discussion about decreasing heat temperature during the week. Modification to temperature can be performed on the thermostat or there is an app on Father and Leo Zimmermann's phones.

### **G. Terms for Trustee and Parish Council Members -** Father reported

Parish Council Members are 3 year terms. If a 2nd, third year term is requested they would need to be re-elected by parishioners for another 3 year term. 6 years maximum consecutive years for Parish Council Members. Allowed to run at a later time again.

Trustees are selected by Father for a 5 year term, and may hold a consecutive 5 year term with a 10 years maximum time served for Trustee.

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## ***New Business***

### **A. Rental agreements and charges for basement use**

Discussion regarding current agreement for weddings, wedding party, other events. It was decided the rental agreement should be revised and cost would be \$100, which includes basement, tables and chairs. \$125, which includes previous and kitchen use.

### **B. Toys in church basement**

We were all in agreement to clean up and eliminate this area of the church basement.

### **C. Food in church**

Geri Ann Scholl reported, when they are cleaning, they are finding a lot of food that is dropped on the floor and pews in church. At this time it was decided to monitor the situation and make a statement in church if it continues.

### **D. Soup/Sandwich Supper, January 13, 2023**

Liz Wojciechowski will chair the event with the help of Ray and Sharan Novak. A sign up sheet will be located in the back of the church to enter your soup.

### **E. Fish Fry** - March 10 and 24th.

### **F and G. Gun and Meat Raffle**

Ray Novak reported we currently have 1 gun to raffle.

Judy Bemboom will talk to Jan Helmin to obtain a license for meat and gun raffle.

We typically do 10-12 rounds for the meat raffle. \$15 meat packages from Theilen's or Grand Champion. The winning tickets must ALWAYS be KEPT.

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## **Reports**

### **A. Christian Women** - reported by Cheryl Pick:

- Meeting November 17, 2022,
- potluck supper and white elephant gift exchange
- Christmas cards to parishioners that are homebound, Assisted Living Facilities
- Nov 7th, hosted Faith Formation Meal
- Christmas cake will be distributed after Christmas Eve Mass
- Shower for Baby Jesus
- 360 Boxes of Joy were collected
- Deanery Spring meeting, April 22nd, hosted by Our Christian Women
- Next meeting on March 2, 2023

### **B. St. John's Area School** - reported by Father, Leo Zimmermann and Liz Wojciechowski

- Christmas Cookie/Bake sale went well
- Christmas Play, December 20th, there will be 2 performances

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## **Questions & Comments & Concerns from Parishioners**

- Father announce that Father Patrick Neary's ordination as our Bishop will be 2/14/2023
- Leo Zimmermann stated that General Rental will not be handling tent rental in 2023. They have donated the tents for many years for parish events. We will need to look into tent rental from other establishments or other options for our parish event. Thank you General Rental for your very generous donations over the years.

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**Next meeting: March 14, 2023 @ 7:00pm**

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## **Adjournment**

Liz Wojciechowski motioned to approve, 2nd by Tim Hommerding. Approved.

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**Father Matthew led the council in a closing prayer.**

***Submitted by:***

***Judy Bemboom, Council Secretary***