

# St. Elizabeth Parish Pastoral Council Meeting Minutes

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**Date:** June 9, 2022 **Time:** 7:05pm **Location:** St. Elizabeth Parish Basement  
**President:** Leo Zimmermann **Vice President:** Chad Matvick  
**Secretary:** Judy Bemboom **Trustees:** Emil Broda & Ray Novak

Meeting was called to order by President Leo Zimmermann.  
Father Matthew led us in prayer.

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## ***Secretary's Report***

### **A. Roll Call:**

1. Council members in attendance: Father Matthew, Leo Zimmermann, Chad Matvick, Judy Bemboom, Cheryl Pick, Joe Gapinski, Craig Wojciechowski, Tim Hommerding, Dennis Scholl, Emil Broda
2. Absent: Bert Vanderweyst, Ray Novak
3. Parishioners in attendance: Jan Helmin, Sharon Novak

### **B. Approval of June 9, 2022 meeting minutes.**

Cheryl Pick motioned to approve, 2nd by Dennis Scholl. Motion approved.

### **C. Approval of agenda.**

Cheryl Pick motioned to approve, 2nd by Tim Hommerding. Motion approved.

### **D. Financial Report**

Dennis Scholl motioned to approve, 2nd by Craig Wojciechowski. Motion approved.

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## ***Old Business -***

### **A. Roof Repair on south side of church**

**\*\*update 6/9/2022** - This was not done. Emil Broda will contact them again.

Emil Broda reported, contacted Eric Trimmers, but had not heard from him. Will contact again.

## **B. Parish Festival (June 26, 2022)**

**\*\*update 6/9/2022 -**

- All Stand Chair people have met to finalize festival day plan
- Jan Helmin reported 45 raffle books left
- Leo Zimmermann reported same tents as 2021
- Sharon Novak reported toilets and garbage services ordered
- Mark Bialke to order beer
- Cheryl Pick reported worker list will be available 6/5/22 - still in need of more workers
- Auction to begin at 2:30pm, Joe Przybilla - Auctioneer, Carolyn Dahler will help display auction items, find out if Auction #'s
- Build stands and empty hall 6/25/22 starting at 7:00am
- Take down will take place shortly after Grand Raffle
- Look into speaker system for next year.

Cheryl Pick reported there will be:

Grand Raffle @ 4:00pm

Bingo (prizes \$15+ in value)

Quilt and dish towel auction - looking for donations from parishioners

Lunch Stand (similar items as last year)

Walking tacos, pie and ice cream, cotton candy

Speaker system

Kids game will go back to basement

Gun Raffle

Meat Raffle

Basket Raffle

Fancy Stand

Cake/Cookie Walk

Country Store

Mystery Box

Beer Garden

Softball Games in afternoon

Tent/toilets/Garbage

Jan Helmin reported: rec'd \$285.00 from Parishioners for top prizes on Grand Raffle.

Suggestions from council members for 2023 Parish Festival

Live Band, Character Artist, Pizza by the Slice, Plinko Game, Dunk Tank, Slushies

### **C. St. Elizabeth - 100 year Parish Centennial 2024 (9-26-1924)**

**\*\*update 6/9/2022 -**

Cheryl Pick reported - Older population would like to have more history. Cheryl Gadacz obtained information from Historical Society. To determine food/meal at celebration. Positive feedback from Centennial Questionnaires turned in and will also have some available to fill out at Church Festival.\*\*

Cheryl Pick reported on Feb 10, 2022 committee met, proposed Centennial Celebration History and Centennial Celebration worksheet/questionnaire to be mailed or emailed to parishioners.

Leo Zimmerman suggested sending a letter with the worksheet/questionnaire.

- Cheryl Pick reported Lorraine Novak is in agreement to be interviewed.
- Council agrees a committee should be formed for this event, notice will be included in the bulletin.
- Cheryl Pick will continue until a committee is formed.
  - Discussion items:
    - Centennial Book
    - Discussion/Interview questions
    - Others to interview (past Priests, Rita Novak, Geraldine Helmin)
    - Special Mass, Tentative Date September 22, 2024
    - Gather or discuss items or symbols from parish over the years
    - Past bulletins

### **D. Fish Fry (March 6th and March 25th)**

**\*\*update 6/9/2022 -** Cheryl Pick reported, Great turnout and successful. Discussion on keeping freewill offering or set price for next year and this will be decided when planning for 2023.\*\*

Cheryl Pick reported March 6, 2022 Fish Fry, served approximately 269 people, 11 cases of fish.

### **E. Cost of Fan and Stainless Steel tops by air fryers**

**\*\*update 6/9/2022 -** Ray was not present to report\*\*

Ray Novak installed a new fan for the fryers in the church basement, costing \$600-700.00. Also planning on adding stainless steel tops near fryers.

### **F. Removal of 1-2 pews in the back of church for handicap accessibility**

Leo Zimmermann reported 2 pews were removed and are stored in church basement. Positive comments from parishioners.

### **G. Church Cleaning**

Jan Helmin and Judy Bemboom will meet to create a list of cleaning duties

#### **H. Marking of numbers on cemetery apron**

Judy Bemboom will check with John Rueckert on recommendations to help him locate plots in winter.

#### **I. Black dirt needed at cemetery early Spring**

Jan Helmin reported this Lentern's delivered for ½ load of black dirt, costing \$159.00

#### **J. Front doors of church**

Dennis Scholl reported new weather stripping was applied.

#### **K. Update on Financial Parish Budget for Diocese and Financial Committee**

Jan Helmin reported that her and Father will meet, send budget after June 2022. Did not discuss Financial Committee.

#### **L. Update on mats for kitchen**

Sharon Novak reported mats were purchased, set up behind serving areas, church basement, 5 foot mat for lunch stand. Cost not reported.

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### ***New Business***

#### **A. Parish Council Minutes on Parish Website**

Jan Helmin will post each quarter when she receives from Judy Bemboom.

#### **B. Larger or more garbage containers**

Jan Helmin reported that we only have garbage cans that are located by Parish House that are used for Parish and Parish House. Discussion about obtaining a dumpster that would be located between Parish House and ball field. Father would rather look into additional garbage cans. Jan Helmin will contact Jim's Disposal for a quote.

#### **C. Spring Cleanup (no custodian)**

Emil Broda reported that before first lawn cutting in the Spring he would clean the church grounds and remove old flowers from cemetery. Discussion about who will take care of this in the future. Recommendations: pick a date early Spring and ask for volunteers after 10:00am mass, ask for volunteers from Confirmation Candidates.

#### **D. Spraying for bugs**

Jan Helmin reported we may need to look into spraying for bugs in Spring and Fall. Suggestions: Joe Bell - Central Lakes Pest Control or Joe Miller - The Bug Guy.

#### **E. Greeters**

Need for Ushers and Eucharistic Ministers.

**F. Roof Repair on south side of church** (see item A under old business)

**G. Oktoberfest/Future Events/Fundraisers**

Cheryl Pick reported that the Quilt Group is requesting the Parish Council take over managing the Quilt Bingo, scheduled for 10/16/22

**H. Cemetery Issue (Cemetery Committee)**

Cemetery Committee Members: Emil Broda, Jill Brenny, Darlene Ratke, Diane Gapinski, Henry Pekarek

Reported headstones are being hit by lawnmowers. Father suggested using an edger along stone aprons.

The list of cemetery rules posted in cemetery.

**I. Trustee (election of new trustee)**

Father reported that Trustee can serve 5 years with 2 consecutive terms and can be a voting member.

Cheryl Pick nominated Leo Zimmermann, no other nominations, 2nd by Tim Hommerding. He will assume this role immediately, with Emil Broda's term completed June 2022.

Craig Wojciechowski's will be the 2nd trustee, his term to be determined at next meeting.

**J. Election of Officer**

Chad Matvick will be acting President

Father states, the next person nominated from last Parish Council voting should be contacted to serve on Parish Council. Jan Helmin will contact that person.

Election of Vice President at next meeting

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***Reports***

**A. Christian Women** - reported by Cheryl Pick:

- May 17, 2022 meeting
- Sold carnations on Mother's Day and gave out Inspiration Booklet to Mother's, Carnations were purchased thru Mr. Stemper at Foley School and 50 remaining carnations were distributed to Gardens Nursing Home in Foley
- Donation for Parish Festival - basket and grand raffle item(s)
- Food, Fun, Fund Day June 16th, in Melrose - will donate a set of dish towels
- Next meeting on August 16, 2022, after mass, rosary before meeting

**B. St. John's Area School** - reported by Father

- Graduation mass for 6th graders
- No meetings in July and August
- Tuition increase to support teacher wages

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***Questions & Comments & Concerns from Parishioners***

- Emil Broda will burn the brush piles on church property.
  - Looking for additional organ players
  - Discuss parking on church grounds for softball games
  - Utilizing calendar on Tri Parish Website
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***Next meeting: September 15, 2022 @ 7:00pm***

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***Adjournment***

Jan Helmin motioned to approve, 2nd by Leo Zimmermann. Approved.

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***Father Matthew led the council in a closing prayer.***

***Submitted by:***

***Judy Bemboom, Council Secretary***